



**CLEAN OCEAN ACTION**  
**BEACH SWEEPS CAPTAIN JOB DESCRIPTION**

**Job Title:** “Beach Captain” for Clean Ocean Action Beach Sweeps

**Goal:** Lead a local beach cleanup as part of statewide (and international) effort to stop ocean pollution. The data collected about debris at your local site will help spread the message about the dangers of litter in the marine environment.

**Major Responsibilities:**

- ✓ Post/distribute flyers locally and spreading word about the cleanup site
- ✓ Assist in the organization of the cleanup site with local officials and public works department
- ✓ Instruct volunteers at cleanup site
- ✓ Oversee debris (trash and recyclables) collection and placement
- ✓ Count/tally data from volunteers’ data cards
- ✓ Submit data to COA office **within two weeks** of Beach Sweeps

**Time Commitments:**

- ✓ 2 Saturdays each year (in late April and late October) from 8:30am-1pm on each Saturday in spring and fall (actual event is 9am-12:30pm)
- ✓ 2 hours to post flyers in area/town of cleanup site one month prior to event(s)
- ✓ 2 hours to compile data within one week after cleanup event(s)
- ✓ 2 hours for Pre- Beach Captain Information Session (held in Spring each year)

**Qualifications:**

- ✓ Physical ability to walk the beach; some ability needed to lift medium size trash bags
- ✓ Communication skills and ability to spread word about the Sweeps (post flyers, make phone calls, send emails)
- ✓ Enthusiasm for the environment
- ✓ Must be at least 18 years of age. If under age 18, a parent/guardian must be able to supervise throughout the Beach Sweeps.

**Training & Preparations:**

No previous experience is necessary. Guidelines, tips, and assistance will be provided by Clean Ocean Action. Must attend a Beach Sweep training session held in the spring and fall prior to each year. If unable to attend the training, the volunteer Beach Captain must make arrangements to meet with COA’s Education Coordinator at least one month prior to Beach Sweep.

**Work Location:**

Local ocean, lake, river, or stream shoreline as determined by Clean Ocean Action or chosen by Beach Captain.

**Benefits to the Volunteer:**

- ✓ Remove debris that litters beaches and endangers marine life
- ✓ Make a difference in your community
- ✓ Be part of a statewide (international in the fall) event
- ✓ Meet people who share goal to improve and protect the environment
- ✓ Potential media coverage



## New Beach Captain Form

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Day-of Beach Sweeps Number (if different than above): \_\_\_\_\_

Email: \_\_\_\_\_

Please rank the following counties in the order of where you would like to volunteer: (1 being your top choice)

\_\_\_\_ Essex \_\_\_\_ Middlesex \_\_\_\_ Monmouth \_\_\_\_ Ocean \_\_\_\_ Atlantic \_\_\_\_ Cape May

Do you have a preferred site based on our current Beach Sweep list?\* \_\_\_\_\_

Are you familiar with Clean Ocean Action? Yes No

If yes, explain: \_\_\_\_\_

Have you volunteered with Clean Ocean Action before? Yes No

If yes, explain: \_\_\_\_\_

*\*Please note that not all sites are in need of new Beach Captains.*